

HOUSING OPPORTUNITIES COMMISSION OF MONTGOMERY COUNTY

10400 Detrick Avenue
Kensington, Maryland 20895
(240) 627-9425

**Budget, Finance, and Audit Committee Minutes
March 15, 2024**

For the official record of the Housing Opportunities Commission of Montgomery County, an open meeting of the Budget, Finance and Audit Committee was conducted via a hybrid platform (with some participating in-person and some participating online/via teleconference) on Friday, March 15, 2024 with moderator functions occurring at 10400 Detrick Avenue, Kensington, Maryland beginning at 10:03 a.m. There was a livestream of the meeting held on YouTube, available for viewing [here](#). Those in attendance were:

Present

Roy Priest-- Chair
Frances Kelleher – Commissioner

Absent

Jeffrey Merkowitz

Also Present

Chelsea Andrews, President/Executive Director
Kayrine Brown, Senior Executive Vice President
Richard Congo
Ali Ozair

Timothy Goetzinger, Chief Financial Officer
Aisha Memon, Senior Vice President, Legal Affairs
Ali Ozair
John Wilhoit

Present via Zoom

Kai Hsieh
Len Vilic
Sean Asberry

Terri Fowler
LeNeishia Carroll

IT Support

Aries “AJ” Cruz

Commission Support

Morgan Tucker, Senior Executive Assistant

Commissioner Priest opened the meeting with a welcome and introduction of Commissioner Kelleher, and explained Commissioner Merkowitz’s necessary absence. Commissioner Priest began the meeting with the approval of the minutes.

APPROVAL OF MINUTES

1. Approval of Budget, Finance, and Audit Committee Minutes of February 21, 2024.

The minutes of the February 21, 2024 meeting were approved as submitted with a motion by Commissioner Priest and seconded by Commissioner Kelleher. Affirmative votes were cast by Commissioners Priest and Kelleher.

ACTION/DISCUSSION ITEMS

1. Procurement of Property Management Services: Approval to Select Management Companies to Provide Property Management Services for Several HOC Properties in Accordance with Requests for Proposal.

Commissioner Priest introduced Chelsea Andrews, President, to provide an overview of the presentation. President Andrews introduced Ali Ozair, Vice President of Property Management, to provide the presentation. Staff recommended that the Budget, Finance, and Audit Committee join its recommendation to recommend to the full Commission to award the property management services contracts to the management companies proposed in the presentation. Commissioner Priest asked for questions and stated interest in feedback as management companies are now required to perform management and maintenance services and if this requirement has provided the improved performance HOC has sought to achieve. The motion was made by Commissioner Kelleher and seconded by Commissioner Priest. Affirmative votes were cast by Commissioners Priest and Kelleher.

Based upon this report and there being no further business to come before this session of the Committee, the Committee adjourned the meeting at 10:12 a.m.

Respectfully submitted,

Chelsea Andrews
Secretary-Treasurer

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