

HOUSING OPPORTUNITIES COMMISSION OF MONTGOMERY COUNTY

10400 Detrick Avenue
Kensington, Maryland 20895
(240) 627-9425

Special Session Minutes

June 20, 2024

The Special Session meeting of the Housing Opportunities Commission of Montgomery County was conducted via Zoom on Wednesday, June 20, 2024 with moderator functions occurring virtually (hosted from 10400 Detrick Avenue, Kensington, MD 20895) beginning at 9:00 a.m. Those in attendance were:

Attending via Zoom

Roy Priest, Chair
Jeffrey Merkowitz, Vice Chair
Robin Salomon, Chair Pro Tem
Frances Kelleher, Commissioner

Absent

Linda Croom, Commissioner
Pamela Byrd, Commissioner

Also Attending via Zoom

Chelsea Andrews, President/Exe. Director Aisha Memon, General Counsel
DeMarcus Hubbard Kayrine Brown
John Wilhoit

IT Support

Irma Rodriguez
Aries Cruz

Commission Support

Imani Benjamin-Johnson

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Chair Priest opened the meeting at 9:00am by introducing Commission members and HOC President, Chelsea Andrews.

I. Discussion Item

A. Strathmore Court Apartments Emergency Procurement: Fire Alarm System Replacements and Audibility Upgrades Approval

Chair Priest introduced President Andrews who provided a brief overview of the item. President Andrews introduced John Wilhoit, Vice President, Asset Management, who provided the presentation. Staff recommended that the Commission approve the total project budget of \$369,438 and the selection of JE Richards under the emergency provisions of the Procurement Policy to replace and upgrade the fire alarm system and audibility equipment at Strathmore Court Apartments; and authorize Bozzuto Management Company to negotiate and execute a contract with JE Richards, for a total contract cost of \$321,250, which is to be funded from the Property's replacement reserve account, plus an HOC-held contingency of \$48,188. A motion to approve Resolution 24-53 was made by Commissioner Merkowitz and seconded by Commissioner Salomon. Affirmative votes were cast by Commissioners Priest, Salomon, Merkowitz and Kelleher.

With no further business to come before this session of the Commission, Chair Priest adjourned the special session at 9:13am.

Respectfully submitted,

Chelsea Andrews,
Secretary-Treasurer

/ibj